



Republic of the Philippines
Province of Cavite
City of Imus

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 006

Series of 2025

**AN ORDER REORGANIZING THE CITY PEACE AND ORDER COUNCIL
(CPOC)**

WHEREAS, Republic Act No. 7160 mandates all local government units to organize the Peace and Order Council pursuant to Executive Order No. 309, Series of 1998, as amended with the same composition and function enumerated therein;

WHEREAS, Presidential Executive Order No. 309, Series of 1988, as amended by Presidential Executive Order No. 729, Series of 2008, reorganizing the Peace and Order Council, was established to carry out all programs of the government related to public order and security;

WHEREAS, on January 5, 2009, the Peace and Order Council was further reorganized by President Gloria Macapagal-Arroyo by virtue of Executive Order No. 773, Series of 2009;

WHEREAS, the Department of Interior and Local Government (DILG) issued Memorandum Circular No. 2019-143 titled *Omnibus Guidelines for Peace and Order Councils (POCs)*, harmonizing and codifying existing policies affecting POCs, and providing additional guidelines concerning Peace and Order and Public Safety Plans (POPSP), POPSP Policy Compliance Monitoring System (POPSP-PCMS), and POC Performance Audit;

NOW, therefore, I, ALEX L. ADVINCULA, City Mayor of the City of Imus, Cavite, by virtue of the powers vested in me by law, do hereby order the reorganization of the City Peace and Order Council (CPOC):

Section 1. Composition- The CPOC is hereby reorganized with the following composition:

CITY PEACE AND ORDER COUNCIL

CHAIRPERSON: **HON. ALEX L. ADVINCULA**
City Mayor



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VICE CHAIRPERSON: **HON. HOMER T. SAQUILAYAN**
City Vice Mayor

MEMBERS: **HON. REYMUNDO DG. RAMIREZ**
President, Liga ng mga Barangay

MR. JEFFREY M. PURISIMA
Special Assistant to the City Mayor

MR. ARTURO B. PANGILINAN
Executive Assistant IV/ CPOC Focal Person

PLTCOL Chey Chey I Saulog
*Officer-In-Charge, Philippine National Police-Imus
Component City Police Station*

COL Ernest John C. Jadloc
AFP- Commander Task Force Ugnay

JCINSP Victor P. Capuno
Imus City Jail Warden – Male Dormitory

JINSP ARNELA D. TOLLEDA
Imus City Jail Warden – Female Dormitory

FCINSP JOEL A. ELEFANTE
City Fire Marshall – Imus City

MS. MARISEL R. CAYETANO
*Head, Office of the City Disaster's Risk Reduction and
Management Officer*

DR. FERDINAND P. MINA, RMT, MD
City Health Officer

MS. MARY ROXANNE T. VICEDO
*Officer-In-Charge, Local Government Operations Officer,
Imus City, Department of Interior and Local Government*



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MR. ROBERT R. MARGES

City Agriculturist

ENGR. GUIANA F. MONZON

*Acting City Planning and Development Coordinator/
Zoning Administrator*

ENGR. CHRISTIAN MERVIN S. SARNO

City Engineer

MS. JOSEPHINE G. VILLANUEVA, RSW

City Social Welfare and Development Officer

MS. JASMIN C. RAMOS

Business Permits and Licensing Officer

PROS. ROSA ELMINA CATA CUTAN-VILLARIN

Prosecutor IV, Office of the City Prosecutor – Imus City

MS. PHOEBE JANUARIE M. CAMAISA

*Officer-In-Charge, Office of the City Environment and
Natural Resources Office*

PCOL JOSE JUNAR P. ALAMO (RET.)

Officer-In-Charge, OCM-Civil Security Unit

MR. RIZALDY T. NATO

*Officer-In-Charge, OCM- City of Imus Traffic and
Management Unit*

MR. MANUEL REYNOLD W. DELA FUENTE

City Treasurer

MS. ROSELIE A. PANGILINAN

City Accountant

MS. ARLENE DG. DUMINDING

City Budget Officer



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MR. LAURO. D. MONZON

Officer-In-Charge, Office of the City Administrator

ACADEMIC SECTOR:

DR. HOMER N. MENDOZA

*Assistant Schools Division Superintendent
Officer-In-Charge, City Schools Division of Imus*

**CIVIL SOCIETY
ORGANIZATIONS:**

MR. JERRY ESPERANZA

Representative, Anti-Violence Task Force

MR. JOSE MICHAEL S. OLORIS

Representative, Philippine Rescue Volunteers Association

MR. ENRIQUE ROMEO MARTIN

*Representative, Angat Imus Homeowners' Alliance Inc.
Federation*

Section 2. Duties and Functions. The CPOC shall have the following duties and functions:

- a. Convene the CPOC quarterly, or as often as the need arises;
- b. Adopt the following resolutions:
 1. A resolution on the composition of the CPOC immediately after the assumption of the new Chairperson, and in the event that there is any change in the composition thereof;
 2. A resolution on the creation of Special Action Committees;
 3. An annual resolution on the schedule of the quarterly meetings;
 4. A resolution on the composition of the CPOC Secretariat;
 5. A resolution on the approval of CPOC POPS Plan; and
 6. Such other resolutions, as may be necessary.



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- c. Invite other concerned agencies which are not included in E.O. No. 773, s. 2009, to join or participate in PPOC meetings and/or activities, as may be necessary;
- d. Formulate a 3-year Local Peace and Order and Public Safety Plan (POPS) Plan, to be incorporated/and consistent with the Comprehensive Development Plan (CDP);
- e. Create a Special Action Committee (SAC) on Anti-Insurgency and Anti-Criminality Crisis Management, and other SACS, to prevent or address the issues or incidents on peace and order and public safety;
- f. Create a Technical Working Group (TWG) for the purpose of POPS Planning following the guidelines prescribed by this Omnibus and other DILG issuances on the tools and processes on POPS Planning;
- g. Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within their respective areas of jurisdictions;
- h. Recommend strategic actions or activities aimed at promoting, improving, or enhancing peace and order and public safety measures, including anti-insurgency measures within their respective areas of jurisdictions;
- i. Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military, and police;
- j. Formulate and adopt an effective mechanism for the coordination, cooperation, and consultation involving the local executives, citizenry, and law enforcement agencies under R.A. 6975, as amended, in the adoption of the Community and Service-Oriented Policing (CSOP) System;
- k. Apply moral suasion to and/or recommend sanctions against Local Chief Executives who are giving material and political support to the insurgents;
- l. Monitor the provision of livelihood and infrastructure development programs and projects in the remote rural and indigenous population areas to isolate them from the insurgents' ideological, political, and organizational works;



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- m. Serve as the convergence mechanism to support the Enhance Comprehensive Local Integration Program (E-CLIP) Committee in its implementation, at the Provincial level;
- n. Support the implementation of End Local Communist Armed Conflict (ELCAC) initiatives;
- o. Participate in the conduct annual POC performance audit;
- p. Provide regular staff and financial assistance from the Office of the CPOC Chairperson to support the CPOC Secretariat;
- q. Perform such other functions as may be directed by law or higher authorities.

Section 3. CPOC Secretariat- There shall be a CPOC Secretariat which shall handle the administrative and technical activities of the Peace and Order that is organized in the various administrative levels of government. The Secretariat shall also undertake listing and coordination of activities with appropriate agencies of the government.

The Secretariat is hereby reorganized with the following composition:

SECRETARIAT:

MS. MARY ROXANNE T. VICEDO

*Officer-In-Charge, Local Government Operations Officer,
Imus City, Department of Interior and Local Government*

MS. WINNIE M. ROMERO

*Clerk IV, Department of Interior and Local Government
(DILG)*

MS. FLORADEL P. JARIN

*Bookbinder II, Department of Interior and Local
Government (DILG)*

MR. PAUL NICHOLAS S. ESGUERRA

Administrative Officer II, Office of the City Mayor - POPS

MS. CURLY MAE C. RAFAEL

Administrative Officer II, Office of the City Mayor - POPS



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MS. RIZALYN S. OCHOA

Supervising Administrative Officer, Office of the City Mayor - POPS

Section 4. Duties and Responsibilities of The CPOC Secretariat-

- a. The CPOC Secretariat Head shall cause the reorganization of the CPOC upon assumption of the new POC Chairperson after a national and local election through the following:
 1. Convene the prospective members of the CPOC;
 2. Call for CSO nomination for CPOC representation;
 3. Review CSO profiles;
 4. Endorse and recommend CSO nominees to the CPOC Chairman
- b. Assist the Chairperson and Vice Chairperson in the conduct of CPOC meetings;
- c. Provide technical and administrative assistance to the CPOC;
- d. Propose Programs, Projects, Services and Activities (PPSAs) contributing to the furtherance of peace and order and public safety situation at the provincial level, consistent to national thrusts;
- e. Recommend CPOC agenda, and prepare resolutions, minutes of the meeting, and other documents;
- f. Submit the following status reports to the PPOC Secretariat;
 1. Conduct of the annual POC performance audit;
 2. Formulation and development of LGU POPS Plan;
 3. Encoding in the POPSP-PCMS.



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- g. Prepare and submit the following accomplishment reports through the POPSP- PCMS, based on the timeline:
1. Reporting Forms 1 (semestral) and 2 (annual);
 2. PPOC Secretariat semestral accomplishment report.
- h. Provide technical support or assistance to activities related to the Enhanced Comprehensive Local Integration Program (E-CLIP), ELCAC Task Force, and other peace and order and public safety related programs in the region; and
- i. Perform such other tasks as may be directed by law, the Regional Peace and Order Council (RPOC) Chairperson or the National Peace and Order Council (NPOC) Chairperson.

Section 5. Meetings- The Council shall meet at least once every quarter or as may be deemed necessary.

Section 6. Repealing Clause- All prior issuances on the organization and functions of the Council inconsistent herewith shall be deemed superseded by this Order.

Section 7. Effectivity- This Executive Order shall take effect immediately.

DONE and **SIGNED** this 4th day of February 2025, City of Imus.


ALEX L. ADVINCULA
City Mayor ✎